

St. Xavier's Catholic College of Engineering
Chunkankadai, Nagercoil - 629 003
(An Autonomous Institution - Affiliated to Anna University, Chennai)
www.sxcce.edu.in

Faculty of Department of Management Studies

5th Board of Studies Meeting

Date & Time : 11th November 2024 at 11.30 A.M
Venue : Board Room (SXCCE)

AGENDA

Prayer

Welcome Address

05.01. Confirmation of Fourth BOS meeting minutes held on 01-07-2024 and Decision/Action Taken report.

05.02. Discussion on the Suggestions / Recommendations offered by the members in the Fourth Academic Council meeting held on 13-07-2024.

05.03 Suggestions and Recommendations for finalizing the Principles of Management syllabus for the VII semester UG programmes.

05.04 Suggestions if any in addition/deletion or any industry expectations for the next regulations i.e., 2026.

05.05 Suggestions regarding continuous improvement in the quality of MBA program.

Other matters if any.

Vote of Thanks

Members Present: enclosed

MINUTES OF THE MEETING:

The BOS faculty member Dr. G S Subimol, welcomed the members, and The principal Dr. J.Maheswaren introduced the internal members and gave the introductory speech.

05.01. Confirmation of Fourth BOS meeting minutes held on 01-07-2024 and Decision/Action Taken report.

Sl.No	Suggestions	Action taken	Remarks
1.	Selection of Elective courses: Students while selecting Operation/Production as their elective course in the third semester should possess Engineering background in their UG degree, so that it will be easy for them to cope up with the course. Proper guidance and awareness can be given to non- engineering students for the selection for the same.	In practice	Confirmed in the BOS meeting.

2.	HR curriculum Enhancement: The BOS members suggested, that the Department can add a few subjects in HR, such as Human resource analytics to provide students with a comprehensive understanding of how human resource management intersects with other sector management, thereby enhancing their strategic decision-making skills.	Plan to include in the next regulation.	Confirmed in the BOS meeting.
3.	Extracurricular Integration: The members suggested the department can introduce club activities, expert talks, and a consumer club (such as a food festival) to help students to study the existing market scenario. These initiatives offer practical exposure in market dynamics, networking opportunities with industry experts, and hands-on experience in event management. Additionally, mentors should be selected for each club to provide guidance and support.	▪ Is under process (few clubs) ▪ practicing with the existing employability enhancement courses.	Confirmed in the BOS meeting.
4.	Student's Involvement in Placements: The BOS members also recommended inculcating students in placement activities for enhancing the career opportunities, such as creating brochures, designs, and advertisements, enhance their practical skills and provides valuable hands-on experience in marketing and communication, ultimately making them more competitive in the job market.	In Practice	Appreciated and Confirmed in the BOS meeting.
5.	Alumni Lecture Series: Number of alumni lecture series can be organized for all clubs to leverage the expertise and experiences of former students, providing current members with valuable insights and networking opportunities.	▪ In Practice ▪ Having guest lectures and career development programs.	Confirmed in the BOS meeting.

6.	Public Awareness Programs: The members suggested that the department can engage the students in public awareness programs, societal activities and social responsibility involvements.	▪ In Practice. (Our students involving in drug awareness, gender disparity and right to vote campaign programs)	Confirmed in the BOS meeting.
7.	Student's Participation & Recognition: The members of the board appreciated the Students and the department for their enthusiastic participation in TMA (Trivandrum Management Association) & NPTEL Examinations. Nearly 78 students among 104 cleared their exam and three candidates secured gold status.	It will be continued and encourage all the students to take part in it. In this academic year, 99 students enrolled them in a common course by NPTEL and successfully completed their exams. All the faculties of the MBA department also did the same course with the students and 10 students has been assigned to each faculty, who took the role as the mentor.	Appreciated by the members and confirmed.
8.	Out-of-State Exposure: The members recommended the department to initiate the students to get more exposure outside the state which is beneficial for broadening their perspectives and enhancing the learning experiences.	The students are motivated to gain such exposure by attending competitions and selecting internships/Project works from out of the state and country.	Confirmed in the BOS meeting.
9.	Project Authenticity Verification: As most of the students fail to carry out their project work in a fair manner, the members of BOS have asked the department staff members to verify the authenticity of the project to ensure its credibility and reliability, which is crucial for maintaining academic standards and meeting assessment criteria.	In practice	Confirmed in the BOS meeting.
10.	Trade Collaborations: Members suggested to have Memorandum of Understanding (MOUs) with IIFT (Indian Institute of Foreign	Under process	Confirmed in the BOS meeting.

	Trade), and FIEO (Federation of Indian Export Organizations) which will enhance operational efficiency, facilitate industry collaborations, and promote academic and professional development within the institution.		
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05.02. Discussion on the Suggestions / Recommendations offered by the members in the Fourth Academic Council meeting held on 13-07-2024.

The Chairman presented the various suggestions and recommendations offered by the members in the Fourth Academic Council meeting with regard to Management studies.

Programme	Suggestions / Recommendations	Decisions / Action taken
Faculty of Management Studies	Approval of Rubrics for the Organizational Study (Summer Training)	Approved.

05.03 Suggestions and Recommendations for finalizing the Principles of Management syllabus for the VII semester UG program.

Programme	Suggestions / Recommendations	Decisions / Action taken
Faculty of Management Studies	Few topics can be added in the fifth unit, i.e., PERT & CPM under the controlling topic.	It was added and Confirmed in the BOS Meeting.

05.04 Suggestions if any in addition/deletion or any industry expectations for the next regulations i.e., 2026.

Suggested By	Suggestions / Recommendations	Decisions / Action taken
Board of Members	Marketing can be considered as a major Elective (Core) as it has a wider range of work opportunity for the students in their career than which is offered for a HR elective. In Regards to Finance specialization, the students are given good training in Trading and this helps students to have a practical knowledge about the	Will be practiced in the next academic regulation. In Practice

	subject and also involve in trade markets which encourages the students to opt for this elective.	
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Discussion on the Suggestions / Recommendations offered by the members in the Fifth BOS meeting

1. Main Project:

The BOS member advised that while selecting the companies for the final project, it will be ensured by the supervisor that not more than one student can be occupied the same company. Topics can be finalized based on the requirement of the respective organization or by the supervisors. Students can be given freedom to select their own supervisors as per their wish and specializations.

2. Online courses:

Like NPTEL/ Swayam online platform courses, the students of MBA Department can encourage to do number of online certificate courses as per their respective specialization and in the areas of industry requirements.

3. Event participation:

They suggested the management students should take part in large number of management programs, fests, to gain much more exposure by taking part in such events and also can engage themselves in organizing social responsible programs, Self Help Groups, structuring the programs in Malar foundations, RMP, CPD through which they can enhance the organizing skills.

4. Papers publishing:

The BOS members also recommended to engage the students in publishing research papers in the reputed journals, UGC care journal/publications, encourage them in participating National/International level conferences and workshops which enrich the research thirst of the students and helps them to improvise their research skills.

5. Field Assignment:

Assigning work to visit medium sized enterprises in the nearby, preparing report based on the interaction and observation, engage in computing profit & loss accounts verifications, billing, packaging, helps in designing customize billing apps to the local vendors etc., will help the students to build the entrepreneurial skills.

6. Publicity:

The members suggested that the events conducted in the department to be publish in the college websites, local channels and in the dailies immediately which impact the attention of academicians, publics and stakeholders.

7. Bridge course program:

In addition, with the activities to the new comers, an organizational visit, field visits, interaction with industry experts can be arranged which helps them to have a wider view of the two-year program and engage the program with interest.

8. Earn while learn:

The members of the board suggested the faculty members to encourage and helps to identify right platform in earn while learn scheme for the students. Through this the students can gain work experience, learn career prospects, develop interpersonal, job-seeking and social skills, saving habits and can earn money to help with living cost and educational expenses.

9. Industry Interaction programs:

The members recommended the department to initiate the students to get more exposure by engaging in Industry Interaction program. These Industry Institute Interaction (I-I-I) programs will help to bridge the gap between academic Institute and Industry. Helps in preparing the students for Industry, improve the education sector and contribute to the economic and social development.

Through IIC cells, Industrial visits, Industry expert mentoring, Internships, joint research, professional consultancy by the faculty members will boost such programs.

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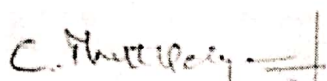
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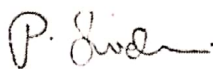
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10. Alumni groups:

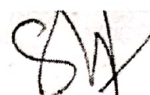
The BOS members asked to strengthen the alumni groups by creating communicative groups to reach, engage and serve all alumni and current students by networking with one another to foster a lifelong intellectual and emotional connection. Assisting like posting job vacancies, paid internship/projects, job trainings, and personality development programs, higher education guidance, enhancing voluntary commitment and help in entrepreneurial developments.



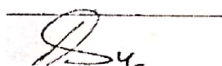
Dr. C. Muthuvelayutham
(Anna University Nominee)



Dr. Sridevi P
(Academic Expert)



Mr. Shiju V.N, MD
(Industry Expert)



Mr. Dipu B
(Alumnus)



ACADEMIC DEAN
Dr.R.P.Anto Kumar

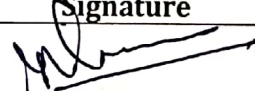
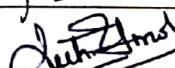


Mrs. S. Jasmine Bagima (HOD, MBA)



PRINCIPAL
Dr.J.Maheswaran

Internal Members present:

Sl.No	Name of the Member	Designation	Signature
1	Dr. M. Babima	Assistant Professor	
2	Dr. Subi Mol. G. S	Assistant Professor	
4	Mrs. S. Joyse Rebecca	Assistant Professor	